

December 7th, 2020

CROSBY CITY COUNCIL –SCHEDULED MEETING- December 7th, 2020 AT 7:30 P.M.

Members Present:

Council Members: Denise Johnson, Don Wolf, Steve Dhuyvetter, Brian Lund and Kjell Vassen

Members Absent:

Doug Anderson

Mayor Anderson called meeting to order at 7:30 pm

Review/approve minutes of Last Regular Meeting:

Council member Dhuyvetter made a motion to approve last month's meeting minutes.

Motion seconded by Council member Wolf and carried by the following votes. Ayes: Council Member Johnson, Lund, Wolf, Dhuyvetter & Vassen. Nays: none.

Financial statement

Council member Vassen made a motion to approve the financial statement as presented.

Motion seconded by Council member Johnson and carried by the following votes. Ayes: Council Member Johnson, Lund, Wolf, Dhuyvetter & Vassen. Nays: none.

Guests:

Seymour:

Sheriff's Department: presented last month's stats.

Interstate Engineering: Teaguean Knudsen & Lonnie Fleck:

- 1) Planning
 - a. Facility Planning Water & Sanitary Sewer Systems-ongoing
 - i. IEI received water usage data from the City Auditors office on 10/29 and 11/25. Hydraulic model has been updated and analysis of results is current and future development. Preliminary improvements may include upsizing undersized water mains, looping dead-end lines, and replacement/rehab of aged and deteriorated pipe. IEI would like to schedule Public Works Committee Meeting in early January to review water model results and recommendations for improvements.
 - ii. Water Model Update and Analysis Ongoing
 - b. San. Sewer-
 - i. City Zoning ordinance Review/Update

1. Prior to the work stop, we completed a draft of the code and a zoning map. The draft document is at approximately 80% complete. We anticipate, once work begins again, to follow through with the timeline outlined in the April 3 update.
 - ii. Future Stimulus Funding Project Scoping
 1. IEI will continue to be on the lookout for stimulus/grant funding opportunities for City infrastructure improvement projects.
- 2) Streets Improvements
 - a. On Call Engineering/Planning Task Orders for 2021
 - i. Task order #17 On Call Engineering for 2021
 1. Council member Johnson made a motion to approve Task Order #17.
 2. Motion was seconded by council member Vassen and carried by the following votes.
 3. Ayes: Council Member Johnson, Lund, Wolf, Dhuyvetter & Vassen. Nays: none.
 - ii. Task Order #18 On Call Planning for 2021
 1. Council member Johnson made a motion to approve Task Order #18.
 2. Motion was seconded by council member Vassen and carried by the following votes. Ayes: Council Member Johnson, Lund, Wolf, Dhuyvetter & Vassen. Nays: none.

KayCee Lindsey (JDA):

- 1) Crosby Rural Fire Protection District-Vassen made a motion to recommend to the Crosby City Council approval of a \$100,000 grant, awarded in a lump sum, to help offset costs of building a new fire hall for the Crosby Rural Fire Protection District, contingent upon the voters' approval to increase the Crosby Rural Fire Protection Districts' mill levy for building a new fire hall. Dhuyvetter seconded the motion. No discussion was held, all present voting in favor-the motion passed.
 - a. Council member Vassen made a motion to accept the recommendation from the Spirit Fund Board.
 - b. Motion was seconded by council member Johnson and carried by the following votes. Ayes: Council Member Johnson, Lund, Wolf, Dhuyvetter & Vassen. Nays: none.
- 2) Haugland Enterprise Inc. is applying for a \$10,000 matching grant that will be used to help with the costs associated with chimney repairs; repairing two support brackets that are visible from the building and gutter repair from Humboldt Construction Company as well as landscaping around the front and SW of the building. Dhuyvetter made a motion to recommend a maximum dollar matching grant of up to \$5,000 to be used for the landscaping and/or the signage as indicated on the application. Brady seconded the motion. No further discussion. Jorranstad, Dhuyvetter & Brady voting in favor; Vassen opposed. Motion passed.
 - a. Council member Dhuyvetter made a motion to approve the Spirit Fund Board Recommendation.
 - b. Motion was seconded by council member Wolf and carried by the following votes. Ayes: Council Member Johnson, Lund, Wolf & Dhuyvetter. Nays: Vassen.
- 3) Dhuyvetter made a motion to recommend renewal of the Exterior Revitalization Grant program, setting aside \$20,000 for the 2021 year, and changing the maximum grant match from \$10,000 to \$5,000. Brady seconded the motion. No further discussion. All present voting in favor, motion passed.
 - a. Council member Dhuyvetter made a motion to approve the recommendation from the Spirit Fund Board.

- b. Motion was seconded by council member Lund and carried by the following votes. Ayes: Council Member Johnson, Lund, Wolf, Dhuyvetter & Vassen. Nays: none.
- 4) Dhuyvetter made a motion to recommend to the City Council to move “taxing entities” from the ineligible category and state:” Taxing entities are eligible to apply for specific projects-each project will be evaluated on a case-by-case basis”. Vassen seconded the motion. No discussion. All present voting in favor-motion passed.
- a. Council member Dhuyvetter made a motion to approve the recommendation from the Spirit Fund Board.
 - b. Motion was seconded council member Wolf and carried by the following votes. Ayes: Council Member Johnson, Lund, Wolf, Dhuyvetter & Vassen. Nays: none.

Brock: Not present.

Public Works:

Mark Overbo :

- 1) Crosby Kids Daycare:
 - a. Council member Johnson made a motion to approve the tax exemption for the Crosby Kids Daycare.
 - b. Motion was seconded by council member Lund and carried by the following votes. Ayes: Council Member Johnson, Lund, Wolf, Dhuyvetter & Vassen. Nays: none.

Citizen Comments:

Old Business:

New Business:

- 1) Motion to approve First State Bank and Trust & BNC Bank for the 2021 depositories for the City of Crosby fund.
 - a. Council member Johnson made a motion to approve First State Bank and Trust & BNC Bank for the 2021 depositories for the City of Crosby fund.
 - b. Motion was seconded by council member Dhuyvetter and carried by the following votes. Ayes: Council Member Johnson, Lund, Wolf, Dhuyvetter & Vassen. Nays: none.
- 2) Motion to approve the City Auditor to invest City of Crosby funds as they become available.
 - a. Council member Dhuyvetter made a motion to approve the City Auditor to invest City of Crosby funds as they become available.
 - b. Motion was seconded by council member Johnson and carried by the following votes. Ayes: Council Member Johnson, Lund, Wolf, Dhuyvetter & Vassen. Nays: none.
- 3) Motion to name Brad Johnson Insurance as the City of Crosby’s 2021 Agent of Record.
 - a. Council member Dhuyvetter made a motion to name Brad Johnson Insurance as the City of Crosby’s 2021 Agent of Record.
 - b. Motion was seconded by council member Lund and carried by the following votes. Ayes: Council Member Lund, Wolf, Dhuyvetter & Vassen. Nays: none. Council member Johnson abstained from voting.
- 4) Motion allowing the City Auditor to pay the 2021 MDU and Burke Divide bills as they come due.

- a. Council member Lund made a motion to allow the City Auditor to pay the 2021 MDU and Burke Divide bills as they come due.
 - b. Motion seconded by council member Wolf and carried by the following votes. Ayes: Council Member Johnson, Lund, Wolf, Dhuyvetter & Vassen. Nays: none.
- 5) Motion setting the 2021 City of Crosby's mileage reimbursement at per diem to state's guidelines.
 - a. Council member Vassen made a motion to set the 2021 City of Crosby's mileage reimbursement at per diem to state's guidelines.
 - b. Motion was seconded by council member Johnson and carried by the following votes. Ayes: Council Member Johnson, Lund, Wolf, Dhuyvetter & Vassen. Nays: none.
- 6) Motion to approve the City of Crosby closing transfers for 2021.
 - a. Council member Johnson made a motion to approve the City of Crosby closing transfers for 2021.
 - b. Motion was seconded by council member Vassen and carried by the following votes. Ayes: Council Member Johnson, Lund, Wolf, Dhuyvetter & Vassen. Nays: none.
- 7) Raises
 - a. Council member Lund made a motion to move each full-time employee up one step on the pay scale.
 - b. Motion was seconded by council member Wolf and carried by the following votes. Ayes: Council Member Johnson, Lund, Wolf, Dhuyvetter & Vassen. Nays: none.
 - c. Alexa Kruger will be moved to step 2 (\$19.82), Dave Allmuth will move to step 4 (\$21.43), Jeff Jeglum will move to step 12 (\$29.14) and Sabrina Ferguson will move to step 8 (\$25.07).
- 8) Divide County Contracts-tabled
- 9) Beer/Wine Licenses.
 - a. Council member Wolf made a motion to approve the beer/wine license applications for Crosby Self-Serve, Joeys, Beverly's, The Bypass and Crosby Moose Lodge No. 1209.
- 10) Bonuses
 - a. Council member Vassen made a motion to award \$1200 Crosby Bucks to full-time employees and \$600 Crosby Bucks to part-time employees as the yearly bonus.
 - b. Motion was seconded by council member Dhuyvetter and carried by the following votes. Ayes: Council Member Johnson, Lund, Wolf, Dhuyvetter & Vassen. Nays: none.

Building Permits: None

Bills as presented:

Council member Wolf made a motion to approve bills as presented: see attached sheet

Motion seconded by council member Johnson and carried by the following votes. Ayes: Council Member Johnson, Lund, Wolf, Dhuyvetter & Vassen. Nays: none.

With no other business

Council member Wolf made a motion to adjourn.

Motion seconded by council member Vassen and carried by the following votes. Ayes: Council Member Johnson, Lund, Wolf, Dhuyvetter & Vassen. Nays: none.

Meeting was adjourned at 9:12PM.

