

**SPIRIT FUND/COMMUNITY ENHANCEMENT
APPLICATION FORM**

Legal Applicant: _____

Address: _____

City: _____ State: _____ Zip: _____

County: _____ Phone: _____ Fax: _____

Federal Tax ID # (if applicable): _____

Contact Person: _____

Person who completed Application (if different): _____

USE OF FUNDS: (check one)

Eligible Categories: (check all that apply)

Capital Improvements

Cultural

Land Building Equipment Historical

Other Recreational

Annual Events & Programs Educational

Special Events & Programs Health/Fitness

Operating Expenses Community Development

Social/Ethnic Job Creation

Community Enhancement Development

We will use the Funding for (be specific): _____

PROPOSED FUNDING AND SOURCES:

1. Funding request from Spirit Fund: \$ _____

MATCHING FUNDS:

2. Cash Donations: \$ _____

3. In-Kind Donations: \$ _____

OTHER GRANTS:

4. Local (within trade region): \$ _____

5. Other (outside trade region): \$ _____

6. Other (describe): \$ _____

7. TOTAL MATCHING FUNDS (add lines 2-6): \$ _____

8. TOTAL PROJECT COSTS (add lines 1 & 7): \$ _____

APPLICANT CERTIFIES THAT: The undersigned says he/she is duly authorized to verify the foregoing application, can provide proof of matching funds, and to the best of his/her knowledge and belief, the data in this application is true and correct.

AUTHORIZED SIGNATURE: _____ DATE: _____

NAME: _____ TITLE: _____

SPIRIT FUND/COMMUNITY ENHANCEMENT APPLICATION FORM

NARRATIVE QUESTIONS: (Please answer the following questions in **ORDER and in three pages or less**. **Attach them to this application.** Be as thorough & concise as possible.)

1. Describe, in detail, how the funds that you are requesting will be used. Be as specific as possible.
2. Describe to what degree this project will contribute to job development directly and/or indirectly through business creation, retention and/or expansion.
3. Describe the degree to which the project will have an economic impact on the economy of the Crosby Trade Area.
4. Describe how the proposed project will sustain itself.
5. Describe the project and the degree of financial support the project has in the Crosby Trade Area including in-kind and volunteer participation.
6. Describe why Community Enhancement Funds are necessary for completion of the project.
7. Describe the immediacy/urgency of the project and whether it demonstrated a long-range plan for the Crosby Trade Area.
8. Describe whether the project is effective/appropriate when compared with similar projects in the Crosby Trade Area and whether it will or will not enhance an existing project.
9. Indicate the number of people who will benefit either directly or indirectly from this project.
10. Describe whether the proposed project will be supported by and made available to other organizations in the Crosby Trade Area.
11. Describe to what degree this project will enhance the quality of life in the Crosby Trade Area.

**SPIRIT FUND/COMMUNITY ENHANCEMENT
SCORING (Total Possible Points 1200)**

Each of the questions will carry a maximum score of 100 points. (Spirit Fund Committee Members will score each question, not the applicant.)

The suggested point ranges for each are:

100 – 70 High 60 – 40 Medium 30 – 0 Low

APPLICANT: _____

1. _____ To what degree does this project contribute to job development (directly and/or indirectly) through community marketing & development, business creation, retention and/or expansion?
 2. _____ What will be the degree of economic impact of this project upon the economy of the Crosby Trade Area?
 3. _____ Will the project have the ability to sustain itself?
 4. _____ What is the degree of financial support for the project within the Crosby Trade Area? (including in-kind and volunteer participation)
 5. _____ Are Community Enhancement Funds necessary for the completion of this project?
 6. _____ What is the degree of immediacy/urgency for the project?
 7. _____ Is the project effective/appropriate when compared with similar projects in the Crosby Trade Area?
 8. _____ Does the project demonstrate a well-conceived long-range plan for the Crosby Trade Area?
 9. _____ How many people will benefit from this project both directly and indirectly?
 10. _____ Is the project supported by and available to other organizations and communities in the Crosby Trade Area?
 11. _____ Does this project enhance an existing project within the Crosby Trade Area?
 12. _____ Does this project enhance the quality of life in the Crosby Trade Area?
- _____ **TOTAL SCORE**